



FREQUENTLY ASKED QUESTIONS – GENERAL EXCHANGE PROGRAMME

PRE-APPLICATION QUESTIONS

I'm an undergraduate student, can I go on exchange?

Yes. Undergraduate students can apply to go on an exchange during their **second year of study**, in the **second semester**. They must submit an exchange application in their **1st year by the 15th of October** for exchange in their 2nd semester of their 2nd year.

How is the exchange structured?

Undergraduates must complete at least 3 semesters at UCT and will go on exchange during their 4th semester (2nd semester, 2nd year). Graduate students may go on exchange if they are registered at UCT for a Masters or Doctoral programme.

What are the academic requirements- what must my marks be like?

To be considered academically eligible to apply for an exchange, undergraduate students should be maintaining an average of 68% or above. All marks for undergraduates are taken into consideration. For graduate students who are taking course work degrees, marks from the graduate degree will be taken into consideration, as well as general performance in their undergraduate degree. Graduate students who do not take course work will be assessed independently.

If you do not fulfil this minimum academic requirement, your application will not be considered.

I'm a performing arts student, doing a four year degree – can I rather go on exchange in my third year?

In certain cases, music or dance students may go on exchange in their third year on condition they get the necessary permission from their department and are able to fulfil the necessary course credits needed for that year. Each case will be assessed on its own merit. Students registered for other four year programmes will also need to get special permission to do coursework for credit while abroad. The main restriction to remember is that all graduating major courses should be done at UCT.

I'm an undergraduate student but not in first year, can I still apply?

Generally no, but exceptions do apply for students doing a four year degree (see previous question). Final year students (3rd or 4th year) are **excluded** from applying by Rule GB2.1 in the General Rules and Policies Handbook that states that credit will not be granted for major courses completed at another institution.

How does an exchange work for postgraduate students?

Postgraduate students can apply for an exchange during their Masters or PhD degrees. Rule GB2.1 in the General Rules and Policies Handbook excludes Honours degree students from completing any courses at another institution.

If an Honours student wants to go on exchange in the first year of their Masters programme, then they can only apply for the second semester exchange (15 October deadline date) if they have enough decision making information. This includes having applied to do a Masters programme at UCT in the following year and, by the time the selection committee meets, being able to produce an acceptance letter for that Masters programme. Should they be awarded the opportunity, this would still be on condition that they register at UCT for that Masters programme.

I'm doing a Masters programme that has a coursework component; can I take courses for credit?

Eligible graduate students are allowed to take the courses necessary and required for their degree, providing they are not restricted at the host institution.

I'm doing a research only Masters/ PhD programme, can I go on exchange and can I do courses?

Eligible graduate students are allowed to conduct research and take courses providing they are not restricted at the host institution. Auditing of courses is allowed at some institutions but any courses audited will be for non-credit purposes. Students would have to, as far as possible, organise a co-supervisor at the host institution themselves. This can be started in the first application stage and if they should be granted this exchange, it would just be a matter of gaining admission to the host institution and confirming the time and conditions of the research.

How does the scholarship work? What does it cover and what must I pay?

UCT has exchange agreements with different universities which enables a certain number of spaces to be reserved at those institutions for UCT students. These agreements also ensure that students receive tuition fee waivers and living cost scholarships. Students are still expected to pay full tuition fees at UCT while on their semester abroad. The living cost scholarship is meant to cover accommodation, meals and health insurance - either completely or to a large extent. Students are encouraged to provide between US\$2000 and US\$4000 themselves for their semester abroad. This amount should help with any other costs incurred like visas, deposits, personal expenses, entertainment, inner-city travel and touring. IAPO also contributes up to 50% of the cheapest, most direct flight to get to the host institution.

How do I choose the host institution and my courses?

Students need to research the institutions they are interested in attending to ensure that the courses they would have taken at UCT are sufficiently covered by the courses they will take at the host institution. They can start informal discussions with UCT student advisors to help them identify appropriate courses or to confirm whether the courses researched are good enough substitutes for the UCT courses they would have taken.

For the application, students must get **HOD in-principle confirmation that credits for courses completed at a partner university will be transferred towards their UCT degree**, ensuring that they will complete their degrees in the stipulated timeframe. Should the student be successful in his or her application and is awarded an exchange and has been allocated a university, then the student will need to get his or her final list of courses approved by the relevant HOD or delegated authority. This is sometimes one

of the last things done before leaving for exchange. If the student is unable to get the majority of his or her courses approved before leaving for exchange, even after shuffling courses in the programme around, and the result of going on exchange will extend the students time of completing his or her degree, then the student will have to withdraw from the programme.

What are the chances of getting the universities chosen as per my application form?

As the number of places available at some institutions fluctuates each year, we cannot guarantee that students will automatically get their first or even second choice. This is an academic exchange and we try, as far as possible, to ensure all students granted the exchange opportunity are placed appropriately.

If I'm awarded an exchange opportunity, can I choose a different university from those that I initially mentioned on the application form?

Please see the previous question. Depending on the applicant pool and how universities are allocated in that particular cycle, you may be offered a choice of two institutions, but this is not always a possibility so you should be as flexible as possible.

Which universities can I apply to [for the IAPO General Exchange Programme?

Please find the latest list on our website: <http://www.iapo.uct.ac.za/iapo/intexchange>

When will I be informed of the outcome of my application?

The Exchanges Officer will email you within two weeks of your application being submitted, as to whether or not you have been shortlisted for an interview. More details will be given in that email. Also kindly note the information below.